

# TREMONT CITY POLICE DEPARTMENT

*A Year of Transition*

# 2017

Annual Report



**HONOR . PRIDE . DUTY**

# A Year of Transition

# 2017

For the Tremont City Police Department, 2017 was a year of transition. Gregory Nelson took over as interim Chief in May 2016 after former Chief Donald Roberts resigned to accept a job with the Clark County Dog Wardens Office. Eventually in 2017 the interim part of the title was dropped as Gregory Nelson was sworn in as Chief of Police. Since Chief Nelson's appointment several transitions have occurred to improve work efficiency, officer safety and to bring the police department into the modern era of law enforcement.



**Chief Donald Roberts**

Donald Roberts served as Police Chief from February 2012 to May 2016. In May 2016 Chief Roberts resigned, taking a full time position with the Clark County Dog Wardens Office.



**Chief Gregory Nelson**

Chief Nelson started his law enforcement career with the German Township Police Department in 2008, serving as a police officer before being hired by the Tremont City Police Department in 2011. His career with the Tremont City Police Department began as an auxiliary patrolman and serving as such until the fall of 2013 when he was promoted as Sergeant, serving under the command of former Chief Donald Roberts. After the resignation of Chief Roberts, Chief Nelson took over as interim Chief until January 2017.

# 2017

Mission and Values.....	5	Report Types.....	16
Message from the Chief.....	6	Police Incidents by Hour.....	17
Command Staff.....	7, 8	Patrol Bureau.....	18
Organizational Chart.....	9	Department Accomplishments.....	19, 20
Personnel Statistics.....	10, 11	Department Training.....	21
Facility and Equipment.....	12	Property Room.....	22
Calls for Service.....	13	Office of Professional Standards... ..	23, 24
Traffic Enforcement.....	14	Events & Parades.....	25
Criminal Charges & Arrests.....	15		

## Table of Contents





# *Vision . Mission .*

## **Our Vision**

The Tremont City Police Department will provide quality police services. Members of the department will be leaders in initiating and maintaining positive relationships within the village, its businesses. These community bonds will form a medium where public safety concerns can be anticipated and addressed.

## **Our Mission**

The mission of the Tremont City Police Department is to provide the community with excellence in service in all aspects of police service through community policing, and increased officer training.





*A letter from the Office of the*

## CHIEF OF POLICE

I am proud to present the Tremont City Police Department first ever Annual Report. Since my appointment as Police Chief for the Tremont City Police Department in May 2016, I have worked diligently to create, make public statistical data regarding the police department activity and performance to aid in the transparency of our work to the community in which we serve. When the position to become the village's next chief of police was extended to me, I proudly and excitedly accepted the opportunity.

Since my appointment, I have successfully implemented the use of computer software's such as; CAD (Computer Aided Dispatching) and ERMS (Electronic Report Management System) to help aid in my vision to provide statistical data to the community. I also voluntarily created and continue to maintain the village's first website. The website has been and will continue as a valuable tool to help aid the police department in providing monthly activity reports, annual reports, and safety alerts to the community.

It's my opinion that the public be provided with statistical information on the issues that are occurring within their community so the police department can work together with the community to offer solutions to those issues. It takes the whole community working together to create a safe and thriving atmosphere in which to live, work and play. I believe in more community outreach and crime prevention programs through the implementation of the police department will help to improve community relations and increase crime prevention.

As the village continues to grow we look forward to solving the challenges that increased population and service requirements pose. This upcoming year, I will be tackling these problems with the ongoing assistance of the community with the hard work and dedication of the men and women who serve as police officers in your community.

It's an honor to serve this community as the Police Chief alongside the outstanding men and women of the Tremont City Police Department. I look forward to serving this community for many more years to come.

In your service,

*Gregory Nelson*

Chief Gregory Nelson

# 2017 Command Staff

## Support Services

Capt. Noel Lopez oversees the administrative bureau, and reports to Chief Nelson.

The following divisions and functions fall under the direct supervision of Capt. Lopez.

### **Administrative Bureau**

- Internal Affairs
- Commendations
- Community relations

### **Community Services Division**

- Office of Public Information
- Fleet Maintenance
- Training Division
- Recruiting

## Uniform Patrol

Lieutenant Anthony Roberts oversees uniform patrol, and reports to Chief Nelson.

The following divisions and functions fall under the direct supervision of Lt. Roberts.

## Uniformed Services

- Patrol Unit
- Traffic Unit
- Field Training Operations Program
- Quartermaster

### Special Operations

- Event Officer Staffing
- Off-Duty Coordinator

# 2017

## Command Staff

### Investigations

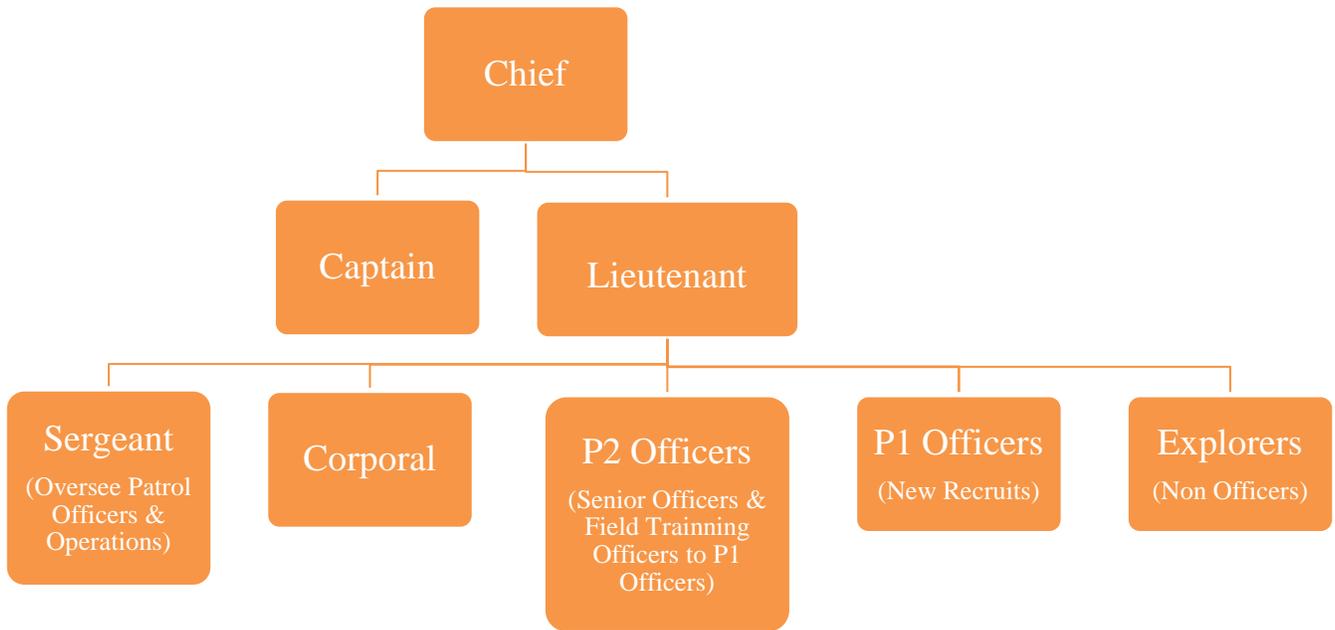
Sergeant Michael Burke oversees the Investigation Division, and reports to Capt. Lopez and Lt. Roberts

The following divisions and functions fall under the direct supervision of Sgt. Burke.

### **Investigations Bureau**

- Criminal Investigations
- Internal Affair Investigations
- Background Investigations
- Evidence Collection & Processing

# Organizational Chart 2017



# Personnel Statistics

# 2017

## Personnel Hire in 2017

Colin DeSpain	Hire Date: 01/23/2017	Marcus Wyatt	Hire Date: 01/23/2017
Anthony Roberts	Hire Date: 08/08/2017	Brad Warnock	Hire Date: 04/24/2017
Joshua Perry	Hire Date: 02/27/2017	Daniel Burden	Hire Date: 07/22/2017
Chad Duncan	Hire Date: 11/13/2017	Mark Grogg	Hire Date: 09/02/2017

## Personnel Resigned in 2017

Colin DeSpain	Resigned Date: 04/29/2017	Reason: Hired by Franklin County Sheriff Office
Marcus Wyatt	Resigned Date: 08/10/2017	Reason: Hired by Wright State Univ. Police Dept.
Alissa Ritchie	Resigned Date: 10/09/2017	Reason: Hired by Univ. of Dayton Police Dept.
Edward Hammond	Resigned Date: 07/24/2017	Reason: Hired by St. Paris, Ohio Police Dept.
Kaleigh Bernt	Resigned Date: 07/19/2017	Reason: Hired by Grandview Hosp. Police Dept.
Mark Grogg	Resigned Date: 11/20/2017	Reason: Personal Reasons

## Current Personnel as of January 1, 2018

Chief. Gregory Nelson	Captain Noel Lopez	Officer P2 George Leibold
Lieutenant Anthony Roberts	Sergeant Michael Burke	Officer P1 Chad Duncan
Officer P1 Brad Warnock	Officer P2 Brandon Day	
Officer P2 Joshua Perry	Officer P1 Ashton Morgan	
Officer P2 Daniel Burden	Officer P2 Zachery Davis	

## **Total Personnel in 2017**

18

# Personnel Statistics Con't

# 2017

## Race Demographics

### White

Male - 14

Female - 2

### Black

Male - 2

Female - 0

### Asian

Male - 0

Female - 0

### Hispanic

Male - 0

Female - 0

### Latino

Male - 0

Female - 0

## Age Demographics

Age 21 - 30 ..... 8

Age 31 - 40 ..... 7

Age 41 - 50 ..... 1

Age 51 - 60 ..... 2

Age 61 - 70 .....

## Education Demographics

8 - Have undocumented or no college

3 - Have some college

3 - Have Associate Degrees

2 - Have Bachelor Degrees

1 - Has Master Degree

# Facility & Equipment 2017

The Tremont City Police Department is inside the Municipal Building located at 26 E. Main St. Tremont City, Ohio. The municipal building also complements the Mayors court, Mayor's office, village clerk office, court clerk's office and meeting hall.

The building is roughly 1,664 square feet. There is guest parking and handicap parking on the west side of the building along with employee parking.

Security upgrades were done to the Tremont City Municipal Building to include but not limited too; Installation of electronic combination door locks to all exterior doors and security cameras both inside and outside of the building

The police department is equipped with two 2014 AWD (All Wheel Drive) Dodge Charger patrol vehicles which are on a five year rotation / replacement cycle. The first of the two Chargers was purchased in May 2014 and the other January of 2015.

In 2017 the police department requested and was approved to purchase one Kustom Signals Laser Speed Measuring Device and one in car Panasonic CF-30 Toughbook computer.

The police department applied for a state grant and was awarded with two in car Brother Pocket Jet 7 Printers along with e-citation and crash software. The software allows the department to print and issue electronic citations verses the traditional hand written paper citations. The software also incorporates a vehicle crash reporting module. The grant was applied for in 2016 but went live with the system in 2017.

One body camera was purchased in 2017 for field testing. Based on the functionality, durability, user ability and other rating factors the department will decide whether to purchase more of the camera or look for other options.

# 2017

## Call for Service

NDA - No Data Available

Call Types	2017	2016
Alarm Drops	2	NDA
Assist other Agencies/Unit	57	NDA
Animals at Large	8	NDA
Animal Complaint	4	NDA
Assault	1	NDA
Abandon Vehicle	4	NDA
Burglary	3	NDA
Business Check	476	NDA
Contact by Phone	8	NDA
Check Welfare	2	NDA
Civil Process	3	NDA
Disable Vehicle	7	NDA
Drunk	1	NDA
Domestic Complaint	4	NDA
DOA	1	NDA
Found Property	3	NDA
Follow up	40	NDA
Fire	2	NDA
Fight	1	NDA
Hang ups / 911 misdial	1	NDA
Investigate Complaint	47	NDA
Juvenile Complaint	1	NDA
Medic Assist	8	NDA
Meet in Person	13	NDA
Missing Person	1	NDA
Neighbor Complaint	16	NDA
Noise Complaint	7	NDA
Officer in Trouble	1	NDA
Open Door	5	NDA
Property Damage Accident	2	NDA
Road Block	3	NDA
Suspicious Person	3	NDA
Suspicious Vehicle	5	NDA
Suicide Attempt	2	NDA
Traffic Stop	933	NDA
Traffic Offense	3	NDA
Theft	5	NDA
Threats & Harassment	4	NDA
Traffic Jam	1	NDA
Vacation House Checks	31	NDA
Vandalism	4	NDA
Vehicle Unlock	4	NDA
Vehicle Fire	1	NDA
<b>Number of Call Types</b>	<b>Number of Calls</b>	<b>Number of Calls</b>
43	1,728	0

# Traffic Enforcement 2017

NDA - No Data Available

Violation Types	2017		2016	
	Warnings	Citation	Warning	Citation
No Operators License	0	45	NDA	NDA
Suspended License	0	5	NDA	NDA
Expired Tags	59	68	NDA	NDA
Disobey Traffic Control Device	25	21	NDA	NDA
No Plate Light	84	3	NDA	NDA
No Headlight / Taillight	61	0	NDA	NDA
Expired License	6	3	NDA	NDA
No Front Plate	16	0	NDA	NDA
Speed	164	307	NDA	NDA
Fleeing & Eluding	0	1	NDA	NDA
No Tags	3	1	NDA	NDA
Illegal Passing	2	1	NDA	NDA
Seatbelt Violation	0	1	NDA	NDA
Failure to Control	0	0	NDA	NDA
Other Violations	55	0	NDA	NDA
Obstructed View	2	0	NDA	NDA
<b>Number of Violation Types</b>	<b>Number of Violations</b>		<b>Number of Violations</b>	
16	477	456	NDA	NDA

Number of Traffic Stops	2017	2016
	933	NDA

# Criminal Charges & Arrests 2017

Charge & Arrest by Type	2017	2016	+/- Percentage
Warrant Arrest (Misdemeanor)	5	4	+1%
Warrant Arrest (Felony)	3	0	+3%
Failure to Confine Dog	2	1	+1%
Menacing	1	1	0%
Disorderly Conduct	2	1	+1%
Drugs	2	0	+1%
Ordinance Violation	1	0	+1%
OVI Arrest	1	0	+1%
Obstruction	1	0	+1%
Open Container	1	0	+1%
<b>Number of Criminal Charge</b>	<b># of Arrests</b>	<b># of Arrests</b>	
<b>10</b>	<b>19</b>	<b>7</b>	<b>+12%</b>

Charge & Arrest by Race Type	2017	2016	+/- Percentage
Asian	0	0	0%
Black	1	0	+1%
Indian	0	0	0%
Unknown	0	1	-1%
White	18	6	+12%
<b>Total</b>	<b>19</b>	<b>7</b>	<b>+12%</b>

Charge & Arrest by Gender Type	2017	2016	+/- Percentage
Male	14	7	+7%
Female	5	0	+5%
<b>Total</b>	<b>19</b>	<b>7</b>	<b>+12%</b>



# 2017 Report Types

Report Type	2017	2016	+/- Percentage
Civil Issue	3	1	+2%
Found Property	4	2	+2%
Neighbor Dispute	7	2	+5%
Theft	4	4	0%
Criminal Mischief	1	2	-1%
Abandon Vehicle	2	0	+2%
Investigate Complaint	2	4	-2%
Receiving Stolen Property	1	0	+1%
Warrant Arrest (Misdemeanor)	5	4	+1%
Warrant Arrest (Felony)	3	0	+3%
Unwanted Guest	1	0	+1%
Suspicious Person	1	1	0%
Towed Vehicle	9	1	+8%
Attempted Suicide	1	1	0%
Failure to Confine Dog	2	1	+1%
Scam Call	2	0	+2%
Burglary	3	0	+3%
Noise Complaint	4	0	+4%
Assault	1	0	+1%
Vandalism	3	0	+3%
Domestic Dispute	3	5	-2%
Threats by Menacing	2	2	0%
Disorderly Conduct	2	1	+1%
Property Damage	2	2	0%
Fight	1	0	+1%
Trespass Notice Issued	2	0	+2%
Patient Abuse / Neglect	1	0	+1%
Credit Card Fraud	2	1	+1%
Drugs	2	0	+2%
Welfare Check	1	0	+1%
Ordinance Violation	2	0	+2%
Threats & Harassment	2	0	+2%
OVI Arrest	1	0	+1%
Animal Complaint	1	1	0%
Overdose	1	1	0%
Illegal Dumping	0	1	-1%
Vehicle Accident	0	1	-1%
Hit Skip Accident	0	1	-1%
Unruly Juvenile	0	1	-1%
DOA	1	0	+1%
Missing Adult	1	0	+1%
<b>Number of Report Types</b>	<b># of Reports Taken</b>	<b># of Reports Taken</b>	
40	87	40	+47%

# Police Incidents Occurring by Hour

Average Number of Incidents per Day = 4.73

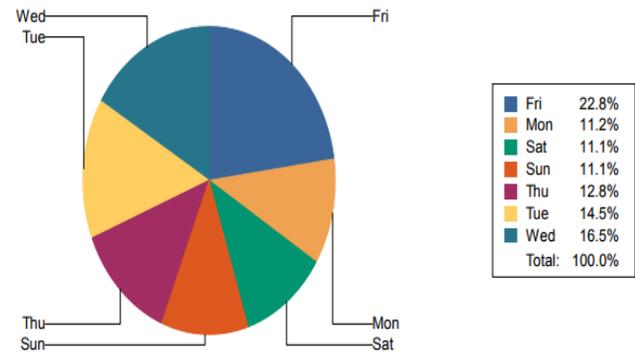
Busiest Hours #1- 5PM to 6PM  
 #2- 3PM to 4PM  
 #3- 7PM to 8PM

Quietest Hours 4AM - 5AM

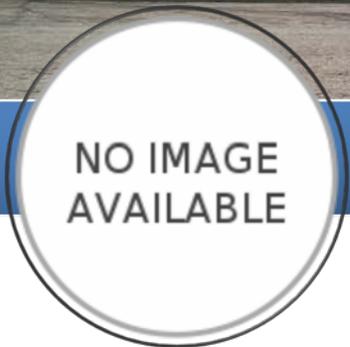
Hour of the Day	Incident Per Hour	Percentage
12 AM to 1 AM	9	0.52%
2 AM to 3 AM	2	0.11%
4 AM to 5 AM	0	0.00%
5 AM to 6AM	1	0.05%
7 AM to 8 AM	59	3.41%
9 AM to 10 AM	149	8.62%
11 AM to 12 PM	213	12.32%
1 PM to 2 PM	219	12.67%
3 PM to 4 PM	301	17.41%
5 PM to 6PM	304	17.59%
7 PM to 8 PM	248	14.35%
9 PM to 10 PM	191	11.05%
11 PM to 12 AM	32	1.85%
Totals:	1,728	100.00%

From Date: 01/01/2017 To Date: 12/31/2017

Calls by Day of Week



# Patrol Bureau 2017



NO IMAGE  
AVAILABLE

Lt. Anthony Roberts

The Patrol Bureau is under the command of Lt. Anthony Roberts, a 9-year veteran of the TCPD. The current assigned strength of the Patrol Bureau 15 officers. Patrol officers are typically the first point of contact with the public. The core function of the Patrol Bureau is crime prevention through uniform presence, response to Emergency 911 calls and calls for service.

The Patrol Bureau also serves as the training and proving ground for new police officers. Probationary police officers must successfully complete a comprehensive six month field training program. Each probationary patrol officer is instructed, evaluated, and mentored.

**Traffic Unit**

The unit is assigned to various other traffic related duties.

Patrol Bureau Activity		
	2017	2016
Calls for Service	1,728	NDA
Reports Completed	87	40
Total Offenses Reported	46	28
Total Adult Arrests	19	7
Total Juvenile Arrests	0	0
Total Traffic Citations	456	NDA
Total Traffic Crashes	0	2
Narcotics	0	0
Herion	0	1
Marijuana	2	0
Prescription Pills	1	0
NDA - No Data Available		

# Department Accomplishments 2017

*In 2017 the Tremont City Police Department and its staff made numerous notable accomplishments.*

- Following the guidelines of the Tremont City Police Department Policy & Procedure Manual along with the assistance of the Clark County Prosecutors Office the Chief and the Captain. Steps were taken to sort and organize all evidence, found property, and seized property. Destroy orders were created for a judge to approve the destruction of over 100 pieces of evidence, found property, and seized property from closed, unfounded and dissolved cases from the 1990's till the present date.
- The Tremont City Police Department upgraded to an electronic CAD (Computer Aided Dispatch) or Call Record System and IRMS (Incident Reporting Management System) which allowed the department to go paperless with its officers Daily Logs and Incident Reports. Several other benefits occurred with the switch;
  - a. With implementation of the Call Record System, the operating budget cost have reduced spending on copier paper and printer toner ink usage, along with cost associated to file and store the former daily logs / activates records.
  - b. Other cost savings due to the implementation of the Call Records System is the reduction in wasted man hours used to research old records and officer(s) activity levels. With the new call record system, records are now stored on a computer server at the Ohio Attorney General's Office and can be access from any computer, laptop or tablet via the internet.
  - c. Increased efficiency in the officer's day to day operations. Officers are now able to utilize the Call Record Search option to see if our agency had prior dealings with individual(s) in the past while currently dealing with an individual(s) in the field.
  - d. The call record system also ties in with the departments Incident Reporting System and now allows officers to link the officer's calls for service and the officers self initiated activity calls created with the Call Record System to a case report on the Incident Reporting System.
- Discontinuing the wasteful habit of printing, distributing paper memo's and inter office communications to department personnel. The Tremont City Police Department now utilizes Microsoft Outlook email services as the departments "NEW" form of communication. By implementing the email service the department expects to reduce its operating costs, improve communication, and increase security by the following;

# Department Accomplishments Con't

# 2017

a. Utilizing the Microsoft Outlook email services the department will reduce operational cost by reducing the amount of copier paper and printer toner ink used for the creation of inter office communications and memos, along with cost associated to file and store such documents.

b. Officers are now instantly notified of pertinent law enforcement information whether it is notification of departmental changes or issues happening within the community. Officers can also be notified of LE sensitive BOLO's, or communications from the CCSO, LEADS, or OHLEG.

c. The increase in security is improved, now that such documents are no longer printed and posted to bulletin boards or stored in 3 ring binders within the office. These methods could have made such information visible to unauthorized persons.

- Awarding of a grant provided through the Ohio Department of Public Safety (ODPS) and the Department of Homeland Security (DHS) for in car thermal printers along with software that will allow the department to create and print citations and other department used documents electronically as needed. The implementation of this system will help further reduce operating cost and improve officer safety by;

a. Reduce spending on creation of pre-printed traffic citations, copier paper and printer toner ink usage for creation of citation statements, along with cost associated to file and store the former traffic citations.

b. Increased officer and public safety by reducing the amount of time an officer has to be on a traffic stop if issuing a citation. The new system allows the officers to slide the defendant's license through a card reader and the license information auto populating onto the digital citation in a matter of seconds. Then all the officer has to do is enter the violation and court date and print the citation.

- The revision of the police department's policy and procedure manual is underway and is anticipated to be completed and approved before the spring of 2018. This will be the first revision to happen since 2008 when it was last revised by former Chief Robert Repik.

# Department Training **2017**

## **OPOTA Training**

Every year the Ohio Peace Officer Training Academy (OPOTA) directs all peace officers in Ohio to complete Continued Professional Training (CPT) hours. The number of training hours directed for 2017 was 20 hours of training per officer. The training required was;

Trauma Informed Policing (6 hours)

Practical Application of Force (4 hours)

Officer and Community Wellness (4 hours)

Legal Update (2 hours)

General Law Enforcement **\*agency directed** (4 hours)

All officers of the department completed the required training as directed by OPOTA.

## **In Service - Departmental Training**

Firearms Requalification's (2 hours)

Electronic Citation & Crash System Training (4 hours)

Domestic Violence Scenario Based Training (2 hours)

Evidence Collection & Processing Training (3 hours)

Firearms Requalification's (4 hours)

Threat Assessment Workshop Concerning Behavior (4 hours)

**Number of Completed Training; 19 hours total**

# 2017 Property Room

As discussed in the department accomplishment page of this report, the Chief, Captain and with the assistance of the Clark County Prosecutors Office. The department's property room was overhauled and much of the contents inside the property room were destroyed following departmental policy and procedure and with the approval of a judge.

To ensure the property room remains organized and the policy and procedure for the destruction of evidence continues to be followed regularly, the department has began utilizing the Property Room Management application which is included in the IRMS (Incident Reporting Management System) that is currently implemented.

Now all property that is being submitted to the property room will be logged into a database and a property tag will automatically be created for the property. The tag is then printed on a sticky label that will allow the tag to be affixed to the property. The loss of evidence tags off of property will stop and the printed information on the new tags will be more legible.

Helping to improve and insure the chain of custody, three additional (incoming evidence) lockers were added. This insures that if one locker already has evidence in it, additional property can be submitted to another locker without having to reopen a locker currently in use.



# Office of Professional Standards 2017



NO IMAGE  
AVAILABLE

Captain Noel Lopez

The Tremont City Police Department places a high value on public trust. The Office of Professional Standards safeguards this trust by ensuring that our agency maintains the highest standards of integrity and professionalism. Captain Noel Lopez, with over 20 years of service, leads this office. The Office of Professional Standards is responsible for departmental inspections, maintenance of personnel files, policy and procedure review. This office also ensures that employee rights are protected and that all persons involved in an inquiry are treated with dignity and respect.

## Complaint Investigations

The TCPD policy and procedure manual covers broad categories of behavior and performance expectations to which the department holds employees accountable. Complaints about employee misconduct are classified in two ways: external (citizen complaint) and internal (initiated by command staff or an administrative review of an incident).

The department makes every effort to investigate and adjudicate all complaints in the most expedient time frame possible. There are five ways an allegation can be adjudicated: sustained, not sustained, unfounded, exonerated, and withdrawn. There were 4 allegations of misconduct reviewed by the Office of Professional Standards. (Refer to chart.)

# Office of Professional Standards Con't

# 2017

The purpose of discipline is not to punish, but rather to correct undesired behavior. The department strives to apply training and/or disciplinary action to ensure that improper actions do not reoccur. Disciplinary action can range from counseling to employee termination. Remedial training was also used as a tool to correct undesired behavior.

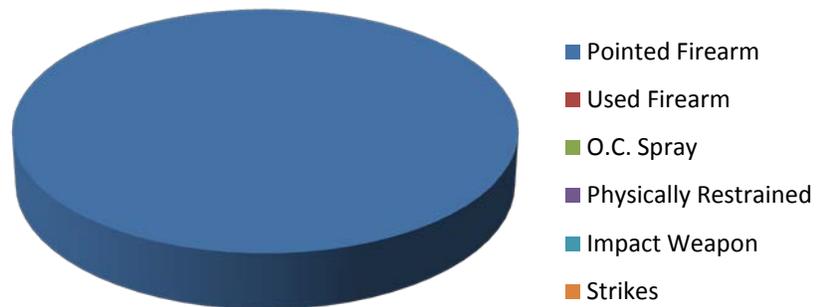
### Use of Force

Police officers are trained to seek voluntary compliance in their lawful direction. However, they are sometimes met with circumstances in which a subject's actions compel officers to use force in order to gain compliance or defend themselves or others against serious injury or death.

Officers are required to complete a Use of Force Report any time force is used. All use of force incidents are reviewed and investigated by the Captain.

Complaints of Misconduct		
Total Complaints	4	
External (Public)	2	
Internal (Staff or Admin Review)	2	
Total	4	
Adjudication Results		
	External	Internal
Not Sustained		
Withdrawn		
Unfounded	2	1
Exonerated		1
Sustained		
Total	2	2

**Use of Force Incidents Jan 1, 2017 - Dec 31, 2017 By Type of Force Used**



# Events & Parades

# 2017

Easter egg Hunt

149th Annual Memorial Day Parade

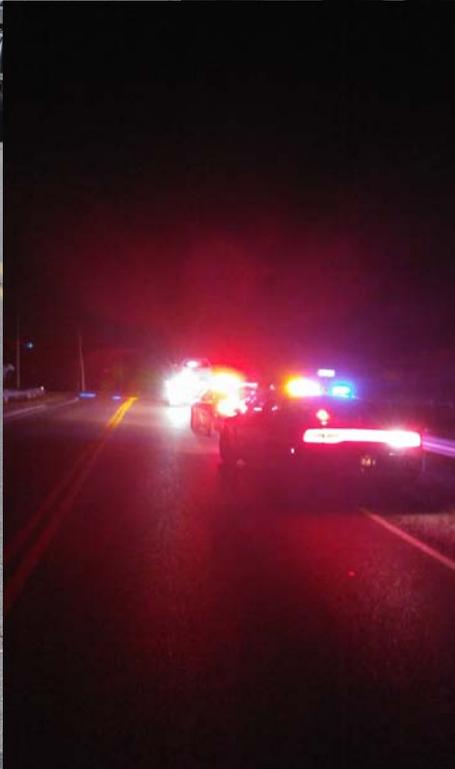
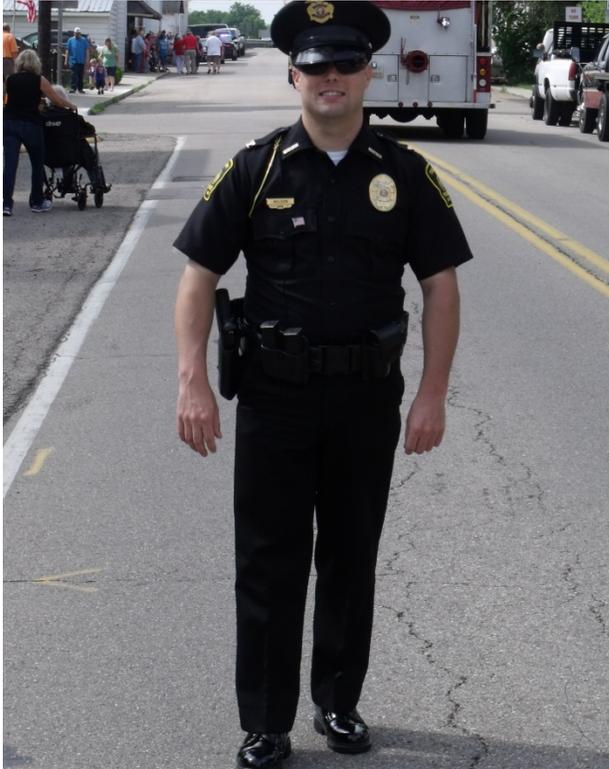
Hog Roast & Car Show

Northwestern Homecoming Parade

Halloween & Haunted Garage

Christmas in the Village

Tree Lighting



To download copies of this annual report go to:

[www.VILLAGEOFTREMONTCITY.com](http://www.VILLAGEOFTREMONTCITY.com)

